



THE KENYA NATIONAL EXAMINATIONS COUNCIL

"To be a World Class Leader in Educational Assessment and Certification"

All official correspondence should be addressed to:
The Council Secretary/Chief Executive Officer



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KNEC/GEN/CS/CIR/GEN/REG/SEPT/2019/01

12th September, 2019

TO: All (i) Sub County Directors of Education;
(ii) Heads of Schools and Institutions registering candidates for KNEC Examinations.

SUBJECT: INSTRUCTIONS FOR PAYMENT OF EXAMINATION FEES

1.0 The Kenya National Examinations Council wishes to bring to your attention the following information regarding payment of examination fees for registration of candidates. This is further to the registration circulars uploaded on the KNEC website:-

1.1 All institutions registering candidates will generate a bill online for the keyed in candidates on the platform and present it to any of the following banks for payment:-

- 1.1.1 Kenya Commercial Bank;
- 1.1.2 National Bank of Kenya;
- 1.1.3 Equity Bank;
- 1.1.4 Co-operative Bank of Kenya.

1.2 The Sub County Directors of Education will be required to generate a bill for each private candidate. The candidate will use this bill to pay in any of the above designated banks and in the appropriate examination fees collection account.

2.0 Please note that institutions will only be able to view or print the uploaded registration data after paying through the above listed banks using the online-generated bills.

Dr. Mercy G. Karogo, MBS

Ag. CHIEF EXECUTIVE OFFICER

cc:

1. The Principal Secretary

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Ministry of Education
P O Box 30040 – 00100
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2. The Director General

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3. All Regional Coordinators of Education 4. All County Director of Education