



# THE KENYA NATIONAL EXAMINATIONS COUNCIL

"To be a World Class Leader in Educational Assessment and Certification"

All official correspondence should be addressed to:  
The Council Secretary/Chief Executive Officer



KNEC is ISO 9001:2015 Certified

REF: KNEC/GEN/TD/CIR/CBA/2021/001

25<sup>th</sup> October, 2021

To:

1. Sub County Directors of Education
2. All Heads of Primary schools
3. All Heads of Special primary schools

**RE: ADMINISTRATION OF THE YEAR 2021 COMPETENCY BASED ASSESSMENTS (CBA)**

- 1.0 The Kenya National Examinations Council will upload the following Competency Based Assessment (CBA) tools on the KNEC Portal:
  - 1.1 Monitoring Learners Progress (MLP) assessment tools for Grades 3 and Foundation level for Special Needs Education (SNE).
  - 1.2 School based assessment tools for Grades 4, 5 and Intermediate level for Special Needs Education (SNE).
- 2.0 Schools are therefore expected to download the assessment tools and instructions then administer, score and upload the assessment outcomes on the KNEC portal.
- 3.0 To access the assessment portal, Headteachers are required to login onto the CBA portal: <https://cba.knec.ac.ke>. Any school that will have forgotten their password should contact their respective sub county education offices for a new password.
- 4.0 Headteachers are requested to keep all records generated from the assessments.
- 5.0 The materials required for performing the assessment tasks should be obtained from the immediate school environment or improvised as much as is possible.
- 6.0 The tools will be uploaded as shown below:

		<b>Tools</b>	<b>Date to be Uploaded</b>	<b>Date to be accessed</b>	<b>Last Date to Upload scores</b>
6.1	<b>Grade 3 and SNE Foundation Level</b>	<b>Integrated Learning Areas</b> i) Regular Learners ii) Hearing Impaired iii) Visually Impaired iv) Physical Disabilities v) SNE Foundation Level	27 <sup>th</sup> October 2021	29 <sup>th</sup> October to 10 <sup>th</sup> December 2021	17 <sup>th</sup> December 2021
6.2	<b>Grade 3</b>	<b>Mathematics and English Activities</b> i) Regular Learners ii) Hearing Impaired iii) Visually Impaired iv) Physical Disabilities	29 <sup>th</sup> January 2022	31 <sup>st</sup> January to 4 <sup>th</sup> February 2022	21 <sup>st</sup> February 2022

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		<b>Tools</b>	<b>Date to be Uploaded</b>	<b>Date to be accessed</b>	<b>Last Date to Upload scores</b>
6.3	<b>SNE Foundation Level</b>	i) Activities of Daily Living ii) Communication, Social and Pre-Literacy Skills	29 <sup>th</sup> January 2022	31 <sup>st</sup> January to 4 <sup>th</sup> February 2022	21 <sup>st</sup> February 2022
6.4	<b>Grade 4 and Grade 5</b>	Practical and project - based assessment tools and instructions	27 <sup>th</sup> October 2021	29 <sup>th</sup> October to 10 <sup>th</sup> December 2021	17 <sup>th</sup> December 2021
6.5	<b>Grade 4 and Grade 5</b>	i) Mathematics ii) English iii) Kiswahili iv) Kenyan Sign Language v) Science & Technology vi) Agriculture vii) Music viii) Art and Craft; ix) Social Studies; x) Christian Religious Education (CRE); xi) Islamic Religious Education (IRE); xii) Hindu Religious Education (HRE); xiii) Home Science; xiv) Physical and Health Education.	29 <sup>th</sup> January 2022	31 <sup>st</sup> January to 4 <sup>th</sup> February 2022	21 <sup>st</sup> February 2022
6.6	<b>SNE Intermediate Level</b>	i) Communication, Social, and Literacy Skills ii) Daily Living Skills and Religious Education iii) Sensory Motor Integration and Creative Activities iv) Numeracy, Environmental and Psychomotor Activities	29 <sup>th</sup> January 2022	31 <sup>st</sup> January to 4 <sup>th</sup> February 2022	21 <sup>st</sup> February 2022

This information is to enable you prepare and plan adequately.



**Dr. David Njengere**  
**CHIEF EXECUTIVE OFFICER**

CC : **1)** All Regional Directors of Education  
**2)** All County Directors of Education